

SAP HR training for supervisors, Viikki Campus 9-10 AM

Time	12.02.2014 - 12.02.2014
Date description	9.00-10.00 AM
Place	Viikinkaari 5 - Biokeskus 2, 1. floor, auditorium 1041
Target group	Supervisors
Goal	The training acquaints supervisors with the SAP HR system and the basic functions of the electronic desktop for supervisors.
Contents	The basic functions of the electronic desktop for supervisors - Tasks on the task list - Employee information and absences - Reports available to supervisors
Topic	Information systems
Organiser	Human Resources and Legal Affairs
Arranging organisation	Personnel Training
Person in charge	Hannele Mäkinen, Personnel Training
Registration	
Last sign-up date	11.02.2014
Number of participants	Max. 100 persons
Cancellation	
Last cancellation day	11.02.2014 23:59